KERALAM STATE MENTAL HEALTH AUTHORITY

(Constituted as per Mental Healthcare act-2017)

No. A/1200/2026/SMHA 10.11.2026

NOTIFICATION

The Keralam State Mental Health Authority (KSMHA), invites application from qualified candidates for appointment to the positions of Assistant, Steno-typist and Office Attendant for Mental Health Review Boards Constituted as per Mental Healthcare Act, 2017. The appointment will be purely on contract basis. Interested candidates may apply by filling the prescribed application given in the website of Keralam State Mental Health Authority, Thiruvananthapuram (https://www.ksmha.org/). The details regarding the qualification required, number of vacancies, upper age limit, remuneration and mode of appointment are given below:

Note: Candidates will have to attach their updated Curriculum Vitae (CV), passport size photograph (taken within six months), copies of certificates proving qualification should be attested by a Gazetted officer and copies of experience certificates while submitting the application.

Sl. No.	Post	Vacancy	Qualification	Consolidated Monthly Pay	Age Limit (as on 01.01.2026)
1.	Assistant	Thiruvananthapuram-01 Kottayam-01	Any Degree with Computer Knowledge	Rs. 34,180/- (G.O. (P) No.24/2026/ Fin dated 18.02.2026)	Not more than 45 years
2.	Steno-Typist	Thiruvananthapuram-01 Kottayam-01 Kozhikode - 01	SSLC Pass Type writing English & Malayalam lower (KGTE/MGTE) with computer word processing Shorthand English & Malayalam lower	Rs. 24,590/- (G.O. (P) No.24/2026/ Fin dated 18.02.2026)	1. Not more than 45 years 2. Retired State/ Central Government Employees not more than 62 years.

3.	Office Attendant	Thiruvananthapuram-01 Kottayam-01 Thrissur-01 Kozhikode - 01	7th standard pass	Rs. 20,280/- (G.O. (P) No.24/2026/ Fin dated 18.02.2026)	Not more than 45 years

The Candidates may submit their applications by hand/post with all enclosures directly to the respective Mental Health Review Board, of their choice clearly stating the post and preferred centre in the address given below. The last date for submitting the application is 26.11.2026.

Sl. No.	Mental Health Review Board
1.	**The Superintendent** **Mental Health Review Board, Thiruvananthapuram** State Nutrition Bureau Building, District Medical Office campus, Red Cross Road, Vanchiyoor. P.O, Thiruvananthapuram – 695 035. Tele: 0471 2570577
2.	**The Superintendent** **Mental Health Review Board, Kottayam** Medical College Kottayam Campus, Gandhinagar, Kottayam – 686 008. Tele: 0481 2925660
3.	**The Superintendent** **Mental Health Review Board, Thrissur** Government Mental Health Centre Campus, Vonginisserly, Aranattukara, Thrissur – 680 004. Tele:0487 2992666
4.	**The Superintendent** **Mental Health Review Board, Kozhikode** Government Mental Health Centre Campus, Kuthiravattom Road, Kozhikode – 673 016. Tele : 0495 2923645

Instructions to Candidates

- The Period of Contract for all Posts will be one year.
- Cut-off date for calculating Age is as on 01.01.2026.
- The application fee for each post is Rs. 200/- (Rupees two hundred only), for SC/ST application fee is Rs. 100/- (Rupees one hundred only) by way of a demand draft drawn in favour of the Chief Executive Officer, Keralam State Mental Health Authority payable at Thiruvananthapuram.
- SC/ST candidates claiming fee concession must attach a copy of their caste certificate along with the application.
- Detailed scrutiny of the applications/credentials will be conducted before interview/appointment. Any discrepancy found during the detailed scrutiny will result in the rejection of candidature.
- Norms of selection will be as per those applicable for contract posts in the Government of Keralam.
- The candidates will be intimated by email/post regarding further procedures. Hence, candidates must ensure that working email address, contact number and communication address are being provided.
- Equivalency certificate of the respective University shall be produced for considering any other degree with reference to the notified degrees.
- Any type of canvassing for favoritism will be considered offensive and legal action will be taken against those who attempt to do so.
- In the event of any information provided by the candidate being found false or incorrect at any stage, their candidature/appointment is liable to be cancelled/terminated without any notice.
- KSMHA reserves the right to fill or not to fill the post advertised.
- KSMHA with the approval of the Government of Keralam reserves the absolute right to shortlist candidates for interview based on merit, conduct an independent screening test and skill test, or delegate the entire

recruitment process to a government-approved testing agency depending on the total volume of applications received. The decision of the Government and KSMHA in this regard shall be final and binding.

- Candidates wishing to apply for more than one post must submit separate application forms for each post with separate independent Demand Draft as application fee. Multiple applications supported by a single combined Demand Draft or insufficient fee remittance will be rejected without any notice.
- The envelope containing the application with the enclosures must be securely sealed and must clearly state the following – 'Application for the post of .....at Mental Health Review Board,.....

(Sd/-)
Chief Executive Officer
Keralam State Mental Health Authority

Paste recent passport-size photograph

APPLICATION FORM

Application for contract appointment to the post of Assistant / Steno-typist / Office attendant

I	**Post Applied For**			
	Name of Post			
	Preferred Mental Health Review Board			
II	**Personal Information**			
	Name of Candidate (in capital letters)			
	Father's / Mother's Name			
	Date of Birth			
	Age as on 01.01.2026			
	Gender			
	Category (General/OBC/SC/ST)			
	Nationality			
III	**Address and contact Information**			
	Permanent Address			
	Address for Communication			
	Mobile Number			
	Email ID			
IV	**Educational Qualifications**			
	Qualification	Board / University	Reg. no. and year of passing	Marks (%)
	SSLC			
	Plus Two			
	Degree			
	Other			
IV(a)	**Technical Qualifications (For Steno-Typist)**			
	Qualification		Board	Reg. no and year of Passing
	Type writing English (Lower) with Computer word processing			
	Type writing Malayalam (Lower) with Computer word processing			
	Shorthand English & Malayalam (Lower)			

V	Experience Details			
	Name of Institution	Designation	Period of Service	Nature of Work
VI	Application fee details			
	Demand Draft no. with date			
	Fee			
VII	List of documents attached (Please tick ✓ the appropriate boxes) □ Curriculum Vitae □ Recent passport-size photograph □ Attested Copy of SSLC certificate □ Attested copies of educational qualification certificates □ Attested copies of technical qualification certificates, if applicable □ Copies of experience certificates, if applicable □ Copy of caste certificate (SC/ST candidates) □ Demand Draft			

Declaration

I hereby declare that the information furnished above is true and correct to the best of my knowledge and belief. I understand that any false information of facts may lead to the rejection of my application or cancellation of appointment.

Place:
Date :

Signature of the Candidate:
Name:

For Office Use Only

Application Number	
Date of Receipt	
Documents Verified	Yes / No
Application Fee Verified	Yes / No
Remarks	

Dated signature of Superintendent, MHRB,.....